

Annual Report

Annapolis Parking Advisory Commission

2010

Annapolis Parking Advisory Commission

Meeting Agenda February 23, 2010

- Review/comments on January meeting notes
- Recommendations from Central Services – R. Schuetz
- Status of recommendation made to the City – D. Smith
 - parking enforcement technology purchase
 - pay and display expansion
 - media parking on State Circle
 - establishment of the Parking Fund per City Code 12.04.70
 - parking on MD Ave between King Geo and Hanover
- Review of garage permit holders
- 2010 Budget
 - parking education programs
- New business
 - Transportation and Parking Transition Team Report
 - City Council Transportation and Parking Committee
- Next meeting

Items for future discussion

- Construction vehicle parking permits
- Hillman garage rebuild
- City employee use of Hillman
- Review of priority issues
- Weight limit for Residential Permits
- Volunteer parking enforcement program
- Gott garage surface lot
- Parking enforcement operations
- Parking enforcement staffing
- Towing regulations
- Garage RFP
- Parking Fund
- New garage Green Street

Annapolis Parking Advisory Commission
Meeting Agenda
April 13, 2010

- Review/comments on February meeting notes
- Pay and Display – Ryan Bonardi
- Review recommendations made by R. Schuetz in February
- Status of recommendations made to the City – D. Smith
 - parking enforcement technology purchase
 - pay and display expansion
 - media parking on State Circle
 - Transportation and Parking Standing Committee
- Review of garage permit holders
- Parking education program
- Parking enforcement issues
- Maryland Avenue parking
- New Commission members
- New business
 - parking space painting
- Next meeting

Items for future discussion

- Construction vehicle parking permits
- Hillman garage rebuild
- City employee use of Hillman
- Review of priority issues
- Weight limit for Residential Permits
- Volunteer parking enforcement program
- Gott garage surface lot
- Parking enforcement operations
- Parking enforcement staffing
- Towing regulations
- Garage RFP
- Parking Fund
- New garage Green Street

Annapolis Parking Advisory Commission
Meeting Agenda
May 11, 2010

- Review/comments on April meeting notes
- Pay and Display status
- Park Place Garage rates
- Hillman, Gott and Knighton rates
- Garage management RFP
- Review of garage permit holders/City use/State use
- Parking education program
- Parking enforcement issues
- Maryland Avenue parking
- New Commission members
- New business
 - 2 hour free parking stickers
- Next meeting

Items for future discussion

- Construction vehicle parking permits
- Hillman garage rebuild
- City employee use of Hillman
- Review of priority issues
- Weight limit for Residential Permits
- Volunteer parking enforcement program
- Parking enforcement operations
- Parking enforcement staffing
- Towing regulations
- Garage RFP
- Parking Fund
- New garage Green Street

Annapolis Parking Advisory Commission
Meeting Agenda
June 8, 2010

- Review/comments on May meeting notes
- Pay and Display status
- Transportation Board – B. Dolezal
- Garage management RFP
- Parking education program
- Parking enforcement issues
- New business
- Next meeting

Items for future discussion

- Construction vehicle parking permits
- Hillman garage rebuild
- City employee use of Hillman
- Review of priority issues
- Weight limit for Residential Permits
- Volunteer parking enforcement program
- Parking enforcement operations
- Parking enforcement staffing
- Towing regulations
- Garage RFP
- Parking Fund
- New garage Green Street

Annapolis Parking Advisory Commission
Meeting Agenda
September 14, 2010

- Meeting notes
- APAC members
- Pay and Display status
- Garage management RFP
- Special rates for Knighton and Park Place
- Parking education program
- Parking enforcement issues/I.PR technology
- Transportation Board
- New business
- Next meeting

Items for future discussion

- Construction vehicle parking permits
- Hillman garage rebuild
- City employee use of Hillman
- Review of priority issues
- Weight limit for Residential Permits
- Volunteer parking enforcement program
- Parking enforcement operations
- Parking enforcement staffing
- Towing regulations
- Parking Fund
- New garage Green Street

Annapolis Parking Advisory Committee
Notes from the meeting of September 14, 2010

Present: Kathy Dulisse, Carl Larkin, Jennifer West Miser, Chance Walgran; Joe Rubino, Jim White, Ian Banks and Doug Smith, City Government

There are two vacancies on the committee; recommendations of people to fill them are welcome.

The following issues were discussed:

There is a shared level of frustration on the committee about the lack of action regarding APAC recommendations. Does it make any sense to continue meeting to discuss the same issues? Should the committee meet only when there is an issue to discuss? Would the committee's time be better spent talking directly to people in City management rather than attending a meeting?

Money is often the reason given for lack of action, but two projects in particular would take little money

- 1) Pay and Display would pay for itself
- 2) License plate recognition technology would bring increased revenue from fines. It is the perception of the committee that the City is losing revenue because there is little parking enforcement due to a decrease in enforcement staff.

Conclusion: License plate recognition technology is low on the City's priorities; there are just too many other things that need to be done and funded. It was suggested that the committee contact Cpl. Duane Daniels, in charge of parking enforcement to see if there really has been a decrease in parking fine revenue.

Other suggestions made by the committee to ease the parking situation included

- 1) flat rate of \$4 for employees to park all day in Knighton and Park Place garages
- 2) e-cruisers between Knighton and Park Place garages to downtown area
- 3) signs showing people where to park
- 4.) replace Red and Blue trolleys, which cost \$200,000 and which nobody uses, with a shuttle between parking garages and downtown for employees, shoppers, etc. A bid from e-Crusiers for the shuttle was \$70,000.

Conclusion: If APAC cares about getting things done it should keep the pressure on. Also suggested that the committee go directly to the people in charge of certain areas rather than to the mayor.

- 1) Make a recommendation to Sam Brice, Dept. of Public Works, to see about having St. John's Street changed to 9 hour parking.
- 2) Go to Marcelle Lee of Central Services regarding parking garage management.
- 3) Go to Marsha Patrick of Public Works to ask what needs to be done to get Pay and Display.

Also: Rate changes at Park Place have to go to the City Council because the City has a right to 700 spaces under a TIF agreement. It was suggested that a recommendation be

made to allow the garage to operate within a range of prices that could accommodate the \$4 parking for employees, as well as satisfy the TIF agreement.

Committee questioned whether it was their role to push a job through the City. Maybe it is.

Questions were raised about the roles of the Transportation Board and APAC. Who does what? Is APAC part of the Transportation Board? Do we need APAC if we have a Transportation Board? Should both groups be looking at parking issues?

Conclusion: It was agreed that this needs to be straightened out. The Transportation Board is interested in parking because they are funded by parking fees, but they are also working on other issues, such as the bus routes.

Someone who was at the Transportation Board meeting said the board thought APAC should take care of parking issues since there is a wealth of them, and the board would take care of other issues.

It was asked who was in charge of safety in the parking garages. Some thought it was an issue that should be looked into.

Conclusion: The police department. An alternative would be to get the parking garage operator to provide security guards.

It was requested that the Annapolis Business Association be enlisted to support the APAC's parking recommendations.

Annapolis Parking Advisory Commission
Meeting Agenda
October 12, 2010

- Approve Minutes from September meeting
- Parking enforcement/Capt. B. Della
- Coordination with Transportation Board
- Pay and Display status
- Garage management RFP
- Special rates for Knighton and Park Place
- Parking education program
- Election of Officers
- New business
- Next meeting

Items for future discussion

- Construction vehicle parking permits
- Hillman garage rebuild
- City employee use of Hillman
- Review of priority issues
- Weight limit for Residential Permits
- Volunteer parking enforcement program
- Parking enforcement operations
- Parking enforcement staffing
- Towing regulations
- Parking Fund
- New garage Green Street

Annapolis Parking Advisory Committee
Notes from the Meeting of October 12, 2010

Present: Beth Dolezal, Kathy Dulisse, Chance Walgren, Ann Weidner, Jennifer West, Jim White, Iain Banks.

The minutes of the September meeting were approved.

Parking Enforcement - Lt. Brian Della of the Annapolis Police Department joined the committee for the first part of the meeting. Parking enforcement and license plate recognition technology were discussed. The Committee was informed of the following:

- Corporal Daniels is in charge of the parking enforcement officers.
- There are currently five enforcement officers; there were six but one retired.
- Last year parking fines generated approximately \$756,000 in gross revenue; \$600,000 net.
- The APD currently uses LPR technology—funded by grants—to fight crime. Chief would not be opposed to using it for parking enforcement as long as there is funding.

Motion: There was a motion made and seconded to write a “last” recommendation that license plate recognition technology be purchased by the City for parking enforcement. The recommendation would state that the Annapolis Police Department supports such technology and suggest that it be paid for by not replacing the parking enforcement officer who retired. The recommendation should be run by Lt. Della. The motion passed.

The committee also decided to approach Deborah Hughes, grant writer for the APD, about a possible grant for LPR technology. This would be done with the approval of Lt. Della.

Transportation Board – Dean Johnson and Jim Wildey will be invited to the next APAC meeting to discuss coordination.

Pay and Display status – The City is researching adding Pay and Display to the RFP for garage management.

Garage Management RFP – stalled.

Special rates for Knighton and Park Place – no change.

Parking Education – Beth Dolezal and Jennifer West will approach the owner of What’s Up? Annapolis to see if she would be willing to provide space in the magazine for parking education information.

Election of Officers - Motion: There was a motion made and seconded that the current officers of the committee (Chance Walgren, chair and Beth Dolezal, vice chair) should be re-elected and Kathy Dulisse should be elected secretary. The motion passed unanimously.

New Business – it was brought to the attention of the committee that current regulation allows the ticketing/towing of cars parked in parking garages and unmoved for 48 hours. This is more of a housekeeping issue, as no one knows of a case where ticketing/towing has actually occurred. It was thought that the regulation should be changed to accommodate people who parked longer since they would have to pay to leave the garage anyway. Beth Dolezal will work on suggested language to recommend a change.

Next meeting – Tuesday, November 9.

Annapolis Parking Advisory Committee
Notes from the Meeting of November 9, 2010.
Submitted by Kathy Dulisse, Secretary

Present: Michele Deckman, Beth Dolezal, Carl Larkin, Chance Walgran, Jim White, Iain Banks (City/Staff Parking Coordinator), and guests Jim Wildey and Dean Johnson of the Transportation Board.

The minutes from the October meeting were approved.

Parking Enforcement

Ticketing of UPS/FedEx delivery vans on Maryland was discussed. This was seen as overzealous on the part of parking enforcement and disrespectful of the business community. Suggestions to deal with this included

- Limit the number of days PEOs work downtown at meters
- Request of LT Della that no tickets be issued for commercial vehicles during business hours.
- Businesses could have signs to give to drivers of commercial vehicles when they are making deliveries to that business.

Someone will call LT Della to discuss the situation.

Changing Parking on St. John's Street

Recommendation was made but there has been no response to date.

Coordination with Transportation Board

Members of both groups expressed their frustration with dealing with the City government and both groups agreed that it was a leadership issue and, perhaps, a structural problem in the city government that hinders results. It was suggested that if the board and the commission could not advise government officials they might want to go directly to the people. The following plan of action was decided upon.

The Transportation Board and the APAC will go en masse to a working session of the City Council to express their frustration. It was thought that this would be a first step in "going public" without direct confrontation or embarrassment. This would have to be sponsored by an alderman; Dick Israel, Ross Arnett, and Ian Pfeiffer were mentioned as possibilities. It was suggested that a Capital reporter be present. Iain Banks will find out dates of the work sessions. The Transportation Board and APAC will use the January meeting to put together a handout of recommendations for the council members; members of the Transportation Idea Team should be invited to this meeting. The goal is to change the culture to one where City government listens to advice, acknowledges that they received recommendations, and responds in a timely manner to the recommendations.

Pay and Display Status

Iain Banks is researching how Pay and Display can be paid for and how other cities are doing it. He expects to have a RFP to Central Services by mid to late December.

Garage Management RFP Status

Iain Banks reported that the RFP is going out by the end of next week.

Special Rates for Knighton and Park Place Status

In the present code, fee changes have to go before the City Council. This authority should be given to the management company.

Parking Education Program

No progress.

New Business

City Dock Advisory Committee - Chance Walgran offered to take commission members' suggestions to the Committee.

ISignLogic – Company on Eastern Shore is building new technology that sets up kiosk with QR codes, also known as mobile tagging, that can be scanned by an iPhone application that takes you to a predetermined website. This technology could be used for real time parking information.